CROSS REGISTRATION FORM
Wesleyan College

I. Institution Data
Home Institution: ________________________________ Host Institution: ________________________________

Term for which courses are requested: □ Fall □ Spring □ Summer YEAR: ______

Have you applied to and/or attended the Host Institution before? □ No □ Yes If yes, when? __________________________

II. Personal Data
Name ____________________________________________ ID#: __________________________
(Full Legal Name) Last First Middle

Date of Birth: __________________________ Sex: □ M □ F

Ethnic Group: □ Caucasian American □ Oriental American □ American Indian
□ African American □ Hispanic American □ Foreign/Other Country

Are you a U.S. citizen? □ Yes □ No If yes, state of residence: __________________________

Mailing Address: ________________________________________________________________
Street Apt. or P.O. Box
City State Zip

Home Phone: __________________________ Work Phone: __________________________ Cell: __________________________

I certify that the information furnished by me is true. I agree to abide by all rules, regulations, practices, and policies of the host institution while enrolled there. I authorize the host institution to send a transcript of the cross-registration course grades to my home institution (see reverse side for more information on transcripts).

_________________________ __________________________
Student Signature Date

The student indicated herein has been advised concerning the relationship of the course requested through cross-registration and his/her degree program. He/she is a student in good standing.

_________________________ __________________________
Academic Advisor Date

III. Registration Information

<table>
<thead>
<tr>
<th>Courses Requested - Availability Depends Upon Offering and Space</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete Course#</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>4</td>
</tr>
</tbody>
</table>

I certify that the above named student has the approval of the home institution, is in good standing, and is currently enrolled.

_________________________ __________________________
Signature - Home Cross-Registration Coordinator Date

IV. Approval - Host Institution

_________________________ __________________________
Signature - Host Cross-Registration Coordinator Date

(08/11)mm
I. CROSS REGISTRATION POLICIES

1. Students who are in good standing at any of the member institutions and who have met all eligibility requirements set by the home institution may enroll at any of the other member institutions provided that the course is not offered concurrently at the student's home institution and that the student has the qualifications stipulated by the course and the institution offering it.

2. Students may cross-register for a course on a space-available basis at the end of the host institution's registration period.

3. Students may cross-register in a maximum of two courses per term and the combined load may not exceed the full-time allowable load on the home campus.

4. Students must be registered at the home institution during the term of cross registration.

5. Students will pay all regular tuition and fees, which are nonrefundable, to the home institution. Students must pay any special fees (e.g., lab fees) to the host institution.

II. Instructions to the Student

1. Make sure that all approvals are obtained from your home institution before this form is submitted to the designated representative at the home institution.

2. You must abide by all policies and schedules of the host institution regarding grades, exam dates, absences, times for withdrawal, and so on. You must follow the procedures of both institutions if you wish to withdraw from a course.

3. You will be attending the host institution as a special student only. Cross registration does not constitute regular admission to the host institution.

4. Some institutions do not automatically send a transcript of Cross Registration Course grades, in which case you must contact the host registrar and complete a transcript request. Write on the transcript request form that you are a cross registration student.

PLEASE NOTE

Cross enrollment is not recommended for students in their last term before graduation. The timely availability of grades cannot be guaranteed to meet graduation deadlines due to mismatch of calendars and variations in local policies. Students who must do this in emergency situations should contact the Registrar's Office of both institutions prior to the midpoint of the term for instructions.